

Dear Shareholder

I am writing to inform you that the following documents are now available on the Tate & Lyle PLC website:

- 2012 Annual Report and Accounts, [www.tateandlyle.com/annualreport2012](http://www.tateandlyle.com/annualreport2012)
- 2012 Notice of Annual General Meeting, [www.tateandlyle.com/noticeofmeeting2012](http://www.tateandlyle.com/noticeofmeeting2012)

The Annual General Meeting (the AGM) of Tate & Lyle PLC will be held on Thursday 26 July 2012 at 11.00 am at The Honourable Artillery Company, Armoury House, City Road, London EC1Y 2BQ. Due to a commitment given for the duration of the Olympic Games 2012 period, our usual venue is unavailable. You can register from 10.00 am and the AGM will start promptly at 11.00 am.

As the AGM is on the same day that the Olympic torch relay is crossing the City of London, shareholders are advised to allow plenty of time for their journey to and from the venue.

#### **Lodging your vote**

All your votes are important to us and I urge you to vote on the resolutions to be proposed at the AGM. If you cannot attend the AGM, you may appoint a proxy in one of the following ways:

- online via our registrars' website, [www.sharevote.co.uk](http://www.sharevote.co.uk);
- via the CREST electronic proxy appointment service (for CREST members); or
- by completing the enclosed proxy form and returning it to our registrars.

The deadline for the appointment of proxies is 11.00 am on Tuesday 24 July 2012. If you wish to use an envelope, please address it to Equiniti, Freepost SEA 10846, Aspect House, Spencer Road, Lancing BN99 6ZL. No stamp is needed if it is posted in the UK. If the proxy form is posted outside the UK, you should return it in an envelope using the address on the back of the proxy form. You will need to pay postage.

#### **Future Notifications**

If you wish to register to receive future notifications issued by the Company by email rather than by post, please visit our registrars' website at [www.shareview.co.uk](http://www.shareview.co.uk) and complete your registration details.

By signing up for Shareview, you will also be able to view information regarding your holding and change your address and bank details online. You can also sign up to have dividends paid directly into your bank or building society account. This is more secure than receiving your dividend by cheque which could arrive late or be lost in the post. In addition, the dividend is paid into your account on the payment date which means you do not have to wait for a cheque to clear before the funds are available.

If you have any questions concerning Shareview or wish to receive a hard copy of the Annual Report 2012 or Notice of Meeting, please call Equiniti on 0871 384 2063\* or +44(0)121 415 0235 (for calls from outside the UK). \*Calls to this number are charged at 8p per minute from a BT landline. Other network provider costs may vary. Lines are open Monday to Friday, 8.30 am to 5.30 pm UK time (excluding UK public holidays).

#### **Robert Gibber**

Company Secretary